

**OTAY RANCH FIVE COMMUNITY ASSOCIATION
HOME IMPROVEMENT APPLICATION**

Date: _____

Applicant (Owners): _____

Address (of property): _____

Contact Phone Number: _____

Mailing Address (if different): _____

Detailed description of the Proposed Addition or Alteration (Incl. dimensions, colors, materials, etc.)

Attach 2 copies of all required drawings, photographs, paint, material samples, and/or other descriptive materials. Failure to submit the required materials may result in the automatic disapproval of your request.

Applicant understands that: (1) approval of this request implies no warranty of any kind and does not relieve the applicant of any requirement to obtain building permits and inspections from local governmental agencies; (2) neither the Association, Architectural Committee, nor any member thereof shall be liable to any homeowner for any loss or damage related to or resulting from any alteration installed, constructed, erected or otherwise undertaken on any lot upon the approval of the Architectural Committee or Board of Board of Directors.

Signature(s) of Applicant (Owner(s)): _____

Acknowledgement of Neighbor(s):

(Signature) (Street address) I approve the plans I oppose the plans

(Signature) (Street address) I approve the plans I oppose the plans

(Signature) (Street address) I approve the plans I oppose the plans

Submit this form to Otay Ranch Five Community Association, c/o Walters Management at 2300 Boswell Rd Suite 115, Chula Vista, CA 91914.



(To Be Completed by the Architectural Committee or Board of Directors)

Date Received: _____ Approved Conditionally Approved Disapproved

Conditions of Approval or Reason for Disapproval:

(Signature - Community Manager)

Date: _____

**OTAY RANCH FIVE COMMUNITY ASSOCIATION
NOTICE OF COMPLETION OF WORK**

Date: _____

Applicant (Owner(s)): _____

Address (of property): _____

Contact Phone Number: _____

Mailing Address (if different): _____

Description of the Approved Addition(s) or Alteration(s):

Date Home Improvement Application was Approved: _____

Date Work was Completed: _____

I/We declare that the addition(s) or alteration(s) identified above have been completed and strictly conform with the plans submitted in the attached approved Home Improvement Application. (Please attach a copy of your Home Improvement Application to this form before submitting it to the Association.)

Signature(s) of Applicant

(Owner(s)): _____

Submit this form to Otay Ranch Five Community Association, c/o Walters Management at 2300 Boswell Rd Suite 115, Chula Vista, CA 91914.



(To Be Completed by the Architectural Committee or Board of Directors)

Date Received: _____

Work completed in accordance with approved Home Improvement Application

Work not completed in accordance with approved Home Improvement Application

Actions required to comply with approved Home Improvement Application:

(Community Manager)

Date: _____