

OTAY RANCH FIVE COMMUNITY ASSOCIATION

Financial Statements

November 30, 2013

(unaudited)

ASSOCIATED PROFESSIONAL SERVICES INC

P O BOX 602090

SAN DIEGO, CA 92160

619 299-6899

696

Otay Ranch Five Community Association

Balance Sheet

Period 11/30/2013

Assets

Operating

CAB Checking	146,008.33
Interfund Operating	(16,381.40)
Bank Claims	329.18

Total Operating 129,956.11

Reserve

Smith Barney Cash Account	85,355.69
Smith Barney Investments	1,310,000.00
Interfund Reserve	16,381.40

Total Reserve 1,411,737.09

Accounts Receivable

Accounts Receivable	596,175.24
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Total Accounts Receivable 596,175.24

Total Assets

2,137,868.44

Liabilities & Equity

SUSPENSE

Suspense Department Transfer	
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Total SUSPENSE

Liability

Pre-Paid Assessments	38,873.85
Transfer Suspense Account	(1,180.00)

Total Liability 37,693.85

Operating

Operating Funds	768,536.27
Y.T.D. Surplus/(Deficit)	(80,098.77)

Total Operating 688,437.50

Reserve

Parks Reserve	50,266.13
Sand Replacement Reserve	2,175.34
Paint Reserve	(60,309.07)
Concrete Reserve	(16,359.48)
General Reserve	115,311.02
Furniture, Fixtures Reserve	(5,297.49)
Landscape Reserve	(163,782.25)
Lighting Reserve	(111,815.89)
Streets, Drives Reserve	1,222,616.94
Pool, Spa Reserve	50,201.80
Irrigation Reserve	84,014.35
Wrought Iron Reserve	51,632.02
BBQ'S Reserve	1,517.45
Signs Reserve	(22,953.31)
Mailboxes Reserve	33,121.18
Fencing Reserve	40,629.31
Basketball Court Reserve	435.56
Pool-Building Reserve	70,177.30
Pool Furniture	2,174.92
Trash Receptacles	(4,960.44)
Entry - East Palomar	31,357.16
Entry - Otay Lakes	22,002.62
Village Entry - Reserve	289.04
Emergency Road Reserve	325.17

Otay Ranch Five Community Association

Balance Sheet

Period 11/30/2013

Reserve

Emergency Gate Reserve

307.10

Contingency Reserve

18,660.61

Total Reserve

1,411,737.09

Total Liabilities & Equity

2,137,868.44

Otay Ranch Five Community Association

Income Statement

Period 11/1/2013 to 11/30/2013 11:59:00 PM

		Current Month Operating			Year to Date Operating			
		Fund	Budget	Variance	Fund	Budget	Variance	Annual
REVENUES								
<u>Assessment Revenue</u>								
400	Regular Assessments	108,592.00	108,592.00	0.00	1,194,512.00	1,194,512.00	0.00	1,303,104.00
405	Reserve Assessment	24,008.00	24,008.00	0.00	264,088.00	264,088.00	0.00	288,096.00
TOTAL Assessment Revenue		132,600.00	132,600.00	0.00	1,458,600.00	1,458,600.00	0.00	1,591,200.00
<u>Other Revenue</u>								
420	Late Charge	2,522.75	0.00	2,522.75	35,764.95	0.00	35,764.95	0.00
430	Late Charge Processing	0.00	0.00	0.00	40.00	0.00	40.00	0.00
445	Keys, Tags, Permits	0.00	0.00	0.00	120.00	0.00	120.00	0.00
450	Interest	714.05	0.00	714.05	11,990.70	0.00	11,990.70	0.00
455	Clubhouse Rental	50.00	0.00	50.00	850.00	0.00	850.00	0.00
460	Miscellaneous	0.00	0.00	0.00	1,287.43	0.00	1,287.43	0.00
465	Fines & Collection Revenue	7,937.30	0.00	7,937.30	104,731.67	0.00	104,731.67	0.00
475	RF ID	1,200.00	0.00	1,200.00	4,037.50	0.00	4,037.50	0.00
TOTAL Other Revenue		12,424.10	0.00	12,424.10	158,822.25	0.00	158,822.25	0.00
TOTAL REVENUES		145,024.10	132,600.00	12,424.10	1,617,422.25	1,458,600.00	158,822.25	1,591,200.00
EXPENSES								
<u>Administrative</u>								
502	Accounting Services	2,678.00	2,679.00	(1.00)	29,461.00	29,469.00	(8.00)	32,142.00
506	State, Federal Taxes	0.00	290.00	(290.00)	10,636.89	3,190.00	7,446.89	3,480.00
508	Permits, Licenses, Fees	0.00	35.00	(35.00)	345.00	385.00	(40.00)	420.00
510	Insurance	0.00	3,333.00	(3,333.00)	30,262.00	36,663.00	(6,401.00)	39,996.00
512	Legal Fees	40,624.87	6,325.00	34,299.87	281,773.00	69,575.00	212,198.00	75,900.00
514	Management Fees	5,435.00	5,400.00	35.00	59,707.46	59,400.00	307.46	64,800.00
516	Management Billings	0.00	1,430.00	(1,430.00)	0.00	15,730.00	(15,730.00)	17,165.00
518	Misc. Administrative	209.63	0.00	209.63	3,827.95	0.00	3,827.95	0.00
520	Bank Fees	25.00	5.00	20.00	215.00	55.00	160.00	60.00
522	Reserve Study	2,000.00	59.00	1,941.00	2,000.00	649.00	1,351.00	708.00
524	Architectural Staff	200.00	0.00	200.00	3,748.00	0.00	3,748.00	0.00
528	Bad Debt Expense	0.00	10,000.00	(10,000.00)	27,723.75	110,000.00	(82,276.25)	120,000.00
530	Printing & Copies	6,341.65	3,300.00	3,041.65	54,035.23	36,300.00	17,735.23	39,600.00
534	Annual Socials	417.88	1,250.00	(832.12)	9,658.47	13,750.00	(4,091.53)	15,000.00
536	Contingency	434.50	7,267.00	(6,832.50)	37,824.32	79,937.00	(42,112.68)	87,203.00
TOTAL Administrative		58,366.53	41,373.00	16,993.53	551,218.07	455,103.00	96,115.07	496,474.00
<u>Common</u>								
540	Handyman Expense	2,817.53	2,000.00	817.53	67,176.43	22,000.00	45,176.43	24,000.00
544	Janitorial Services	1,425.00	1,425.00	0.00	14,250.00	15,675.00	(1,425.00)	17,100.00
546	Janitorial Supplies	108.66	100.00	8.66	915.24	1,100.00	(184.76)	1,200.00
548	Lighting Repairs	4,905.94	625.00	4,280.94	10,699.95	6,875.00	3,824.95	7,500.00
550	Storm Drain Maintenance	780.00	645.00	135.00	11,464.40	7,095.00	4,369.40	7,740.00
552	Patrol, Attendant Service	23,746.31	22,000.00	1,746.31	239,552.11	242,000.00	(2,447.89)	264,000.00
554	Alarm Monitor	0.00	0.00	0.00	25,550.00	0.00	25,550.00	0.00
556	Pest Control Extras	0.00	0.00	0.00	590.00	0.00	590.00	0.00
TOTAL Common		33,783.44	26,795.00	6,988.44	370,198.13	294,745.00	75,453.13	321,540.00
<u>Landscaping</u>								

Otay Ranch Five Community Association

Income Statement

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560	Landscape Maintenance	22,950.00	23,180.00	(230.00)	252,450.00	254,980.00	(2,530.00)	278,160.00
562	Landscape Replacement	0.00	500.00	(500.00)	907.16	5,500.00	(4,592.84)	6,000.00
564	Landscape Supplies	0.00	200.00	(200.00)	2,158.27	2,200.00	(41.73)	2,400.00
565	Landscape Architect	4,676.14	500.00	4,176.14	10,426.14	5,500.00	4,926.14	6,000.00
566	Tree Maintenance	2,480.00	2,229.00	251.00	17,710.00	24,519.00	(6,809.00)	26,750.00
568	Sprinkler Repair	2,128.53	150.00	1,978.53	12,029.17	1,650.00	10,379.17	1,800.00
570	Backflow Device Test	0.00	20.00	(20.00)	553.16	220.00	333.16	240.00
TOTAL Landscaping		32,234.67	26,779.00	5,455.67	296,233.90	294,569.00	1,664.90	321,350.00
Pool								
580	Pool, Spa Contract	2,300.00	1,950.00	350.00	20,200.00	21,450.00	(1,250.00)	23,400.00
582	Pool, Spa Equipment Repair	0.00	50.00	(50.00)	330.00	550.00	(220.00)	600.00
584	Pool, Spa Monitors	0.00	0.00	0.00	2,300.00	0.00	2,300.00	0.00
TOTAL Pool		2,300.00	2,000.00	300.00	22,830.00	22,000.00	830.00	24,000.00
Utilities								
590	Electric	2,727.06	2,750.00	(22.94)	23,006.33	30,250.00	(7,243.67)	33,000.00
592	Gas	1,108.88	150.00	958.88	13,180.26	1,650.00	11,530.26	1,800.00
594	Trash Disposal	0.00	75.00	(75.00)	359.54	825.00	(465.46)	900.00
596	Telephone	254.52	170.00	84.52	2,140.07	1,870.00	270.07	2,040.00
598	Water & Sewer	14,176.17	8,500.00	5,676.17	143,182.65	93,500.00	49,682.65	102,000.00
TOTAL Utilities		18,266.63	11,645.00	6,621.63	181,868.85	128,095.00	53,773.85	139,740.00
Reserves								
600	Reserve Allocation	24,008.00	24,008.00	0.00	264,088.00	264,088.00	0.00	288,096.00
605	Res Interest Allocation	714.05	0.00	714.05	11,084.07	0.00	11,084.07	0.00
TOTAL Reserves		24,722.05	24,008.00	714.05	275,172.07	264,088.00	11,084.07	288,096.00
TOTAL EXPENSES		169,673.32	132,600.00	37,073.32	1,697,521.02	1,458,600.00	238,921.02	1,591,200.00
Excess Revenue / Expense		(24,649.22)	0.00	(24,649.22)	(80,098.77)	0.00	(80,098.77)	0.00

Otay Ranch Five Community Association

RUN DATE: 12/10/2013

Check Register

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CAB Checking

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CHECK NO	VENDOR:	INVOICES	INVOICE AMOUNT	NET PAID	CHECK DATE	VOIDED
1541	AT&T	1	254.52	254.52	11/4/2013	PAID
1542	ENVIRONS LANDSCAPE ARCHITECTURE	2	4,250.00	4,250.00	11/4/2013	PAID
1543	SUITE CLEANING	2	1,533.66	1,533.66	11/4/2013	PAID
1544	WINS POOL SERVICE II	0	2,300.00	0.00	11/4/2013	VOIDED
1545	GUARD MANAGEMENT, INC.	2	20,735.34	20,735.34	11/4/2013	PAID
1546	COMMUNITY PRESS	5	601.70	601.70	11/4/2013	PAID
1547	CALIFORNIA COMMERCIAL SECURITY	1	84.50	84.50	11/4/2013	PAID
1548	PRECISION ELECTRIC CO	1	535.94	535.94	11/4/2013	PAID
1549	WESTERN TREE SERVICE	1	2,480.00	2,480.00	11/4/2013	PAID
1550	DUNN-EDWARDS CORP	2	247.74	247.74	11/4/2013	PAID
1551	KELLY BROWN ALBAHRI	1	75.08	75.08	11/4/2013	PAID
1552	OTAY WATER DISTRICT	24	14,176.17	14,176.17	11/4/2013	PAID
1554	BLUE SKIES LANDSCAPE MAINTENANCE	2	25,078.53	25,078.53	11/12/2013	PAID
1555	ENVIRONS LANDSCAPE ARCHITECTURE	1	426.14	426.14	11/12/2013	PAID
1556	COMMUNITY PRESS	3	560.38	560.38	11/12/2013	PAID
1557	GUARD MANAGEMENT, INC.	2	516.57	516.57	11/12/2013	PAID
1558	PUBLIC IMAGE MAINTENANCE AND CONSTRUCTION	3	2,569.79	2,569.79	11/12/2013	PAID
1559	JOHN & MARYANN RAQUEL	1	300.00	300.00	11/15/2013	PAID
1560	SCT RESERVE CONSULTANTS, INC.	1	2,000.00	2,000.00	11/15/2013	PAID
1561	PRECISION ELECTRIC CO	1	4,370.00	4,370.00	11/15/2013	PAID
1562	COMMUNITY PRESS	8	1,685.50	1,685.50	11/15/2013	PAID
1563	GUARD MANAGEMENT, INC.	2	1,247.20	1,247.20	11/15/2013	PAID
1564	SAN DIEGO GAS & ELECTRIC/LONG FORM	2	3,835.94	3,835.94	11/15/2013	PAID
1565	EPSTEN, GRINNELL & HOWELL	1	47,803.15	47,803.15	11/15/2013	PAID
1566	MORRIS ENGINEERING	1	200.00	200.00	11/15/2013	PAID
1567	PROTEC BUILDING SERVICES INC	1	350.00	350.00	11/21/2013	PAID
1568	GUARD MANAGEMENT, INC.	1	623.60	623.60	11/21/2013	PAID
1569	DOWN STREAM SERVICE, INC.	1	780.00	780.00	11/21/2013	PAID
1570	WINS POOL SERVICE II	1	2,300.00	2,300.00	11/21/2013	PAID
1571	GUARD MANAGEMENT, INC.	1	623.60	623.60	11/27/2013	PAID
1572	ASSOCIATED PROFESSIONAL SERVICES	4	10,385.95	10,385.95	11/27/2013	PAID
1573	OTAY RANCH FIVE COMMUNITY ASSOCIATION	1	22,648.00	22,648.00	11/27/2013	PAID

TOTALS FOR BANK ACCOUNT: 175,579.00 173,279.00

TOTAL CHECKS: 32

TOTAL INVOICES: 80

Otay Ranch Five Community Association

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Check Distribution

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CAB Checking

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CHECK NO:	AMOUNT:	CHECK DATE:	VENDOR:		
1541	254.52	11/4/2013	AT&T		
INVOICE ID	DATE	DESCRIPTION	NET AMOUNT G/L ACCT	DESCRIPTION	AMOUNT V
6194211122OCT1 3	10/17/2013	TELEPHONE 10/17-11/16	254.52 596.00	Telephone	254.52
1542	4,250.00	11/4/2013	ENVIRONS LANDSCAPE ARCHITECT		
INVOICE ID	DATE	DESCRIPTION	NET AMOUNT G/L ACCT	DESCRIPTION	AMOUNT V
3365	7/31/2013	LANDSCAPE IMPROVEMENTS	3,750.00 565.00	Landscape Architect	3,750.00
3338X	5/31/2013	LANDSCAPE IMPROVEMENTS	500.00 565.00	Landscape Architect	500.00
1543	1,533.66	11/4/2013	SUITE CLEANING		
INVOICE ID	DATE	DESCRIPTION	NET AMOUNT G/L ACCT	DESCRIPTION	AMOUNT V
3013X	10/1/2013	JANITORIAL SUPPLIES	108.66 546.00	Janitorial Supplies	108.66
3013	10/1/2013	JANITORIAL SERVICE SEPT13	1,425.00 544.00	Janitorial Services	1,425.00
1544	2,300.00	11/4/2013	WINS POOL SERVICE II		
INVOICE ID	DATE	DESCRIPTION	NET AMOUNT G/L ACCT	DESCRIPTION	AMOUNT V
9665-1013-1	10/1/2013	POOL SERVICE OCT13	2,300.00 580.00	Pool, Spa Contract	2,300.00 Y
1545	20,735.34	11/4/2013	GUARD MANAGEMENT, INC.		
INVOICE ID	DATE	DESCRIPTION	NET AMOUNT G/L ACCT	DESCRIPTION	AMOUNT V
74876	10/1/2013	SECURITY SERVICE OCT13	20,111.74 552.00	Patrol, Attendant Service	20,111.74
75274	10/17/2013	TEMP SECURITY SERVICE 10/6-10/12	623.60 552.00	Patrol, Attendant Service	623.60
1546	601.70	11/4/2013	COMMUNITY PRESS		
INVOICE ID	DATE	DESCRIPTION	NET AMOUNT G/L ACCT	DESCRIPTION	AMOUNT V
23541	9/30/2013	BOARD PACKETS (7)	68.22 530.00	Printing & Copies	68.22
23539	9/30/2013	HEARING NOTICES (34)	44.60 530.00	Printing & Copies	44.60
23540	9/30/2013	VARIOUS HEARING NOTICES (42)	54.79 530.00	Printing & Copies	54.79
23538	9/30/2013	HEARING NOTICES (34)	423.08 530.00	Printing & Copies	423.08
23491	9/30/2013	VARIOUS VIOLATION LETTERS (7)	11.01 530.00	Printing & Copies	11.01
1547	84.50	11/4/2013	CALIFORNIA COMMERCIAL SECURITY		
INVOICE ID	DATE	DESCRIPTION	NET AMOUNT G/L ACCT	DESCRIPTION	AMOUNT V
KM00055630	10/22/2013	KEYS	84.50 536.00	Contingency	84.50
1548	535.94	11/4/2013	PRECISION ELECTRIC CO		
INVOICE ID	DATE	DESCRIPTION	NET AMOUNT G/L ACCT	DESCRIPTION	AMOUNT V
10-3374	10/29/2013	NEW BULLET LIGHTS INSTALLED	535.94 548.00	Lighting Repairs	535.94
1549	2,480.00	11/4/2013	WESTERN TREE SERVICE		
INVOICE ID	DATE	DESCRIPTION	NET AMOUNT G/L ACCT	DESCRIPTION	AMOUNT V
79271	11/7/2013	TREE SERVICES -7/12	2,480.00 566.00	Tree Maintenance	2,480.00

Otay Ranch Five Community Association

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CAB Checking

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CHECK NO: 1550 AMOUNT: 247.74 CHECK DATE: 11/4/2013 VENDOR: DUNN-EDWARDS CORP

INVOICE ID	DATE	DESCRIPTION	NET AMOUNT	G/L ACCT	DESCRIPTION	AMOUNT V
2040161452	9/20/2013	PAINTING SUPPLIES	164.60	540.00	Handyman Expense	164.60
2069040712	9/27/2013	PAINTING SUPPLIES	83.14	540.00	Handyman Expense	83.14

CHECK NO: 1551 AMOUNT: 75.08 CHECK DATE: 11/4/2013 VENDOR: KELLY BROWN ALBAHRI

INVOICE ID	DATE	DESCRIPTION	NET AMOUNT	G/L ACCT	DESCRIPTION	AMOUNT V
NI#NOV13	11/4/2013	MILEAGE REIMBURSEMENT	75.08	518.00	Misc. Administrative	75.08

CHECK NO: 1552 AMOUNT: 14,176.17 CHECK DATE: 11/4/2013 VENDOR: OTAY WATER DISTRICT

INVOICE ID	DATE	DESCRIPTION	NET AMOUNT	G/L ACCT	DESCRIPTION	AMOUNT V
912053311OCT13	10/21/2013	WATER 9/18-10/15	1,142.89	598.00	Water & Sewer	1,142.89
912058716OCT13	10/21/2013	WATER 9/18-10/15	391.35	598.00	Water & Sewer	391.35
912062114OCT13	10/21/2013	WATER 9/18-10/15	168.99	598.00	Water & Sewer	168.99
912063104OCT13	10/21/2013	WATER 9/18-10/15	772.92	598.00	Water & Sewer	772.92
912054913OCT13	10/21/2013	WATER 9/18-10/15	687.54	598.00	Water & Sewer	687.54
912053717OCT13	10/21/2013	WATER 9/18-10/15	38.05	598.00	Water & Sewer	38.05
912063005OCT13	10/21/2013	WATER 9/18-10/15	563.70	598.00	Water & Sewer	563.70
912064003OCT13	10/21/2013	WATER 9/18-10/15	708.88	598.00	Water & Sewer	708.88
625186119OCT13	10/21/2013	WATER 9/18-10/15	41.69	598.00	Water & Sewer	41.69
912063807OCT13	10/21/2013	WATER 9/18-10/15	265.27	598.00	Water & Sewer	265.27
912059011OCT13	10/21/2013	WATER 9/18-10/15	659.08	598.00	Water & Sewer	659.08
0000017136OCT13	10/21/2013	WATER 9/18-10/15	2,561.47	598.00	Water & Sewer	2,561.47
912058914OCT13	10/21/2013	WATER 9/18-10/15	641.29	598.00	Water & Sewer	641.29
912058617OCT13	10/21/2013	WATER 9/18-10/15	539.08	598.00	Water & Sewer	539.08
912063203OCT13	10/21/2013	WATER 9/18-10/15	676.86	598.00	Water & Sewer	676.86
912064303OCT13	10/21/2013	WATER 9/18-10/15	32.57	598.00	Water & Sewer	32.57
912062213OCT13	10/21/2013	WATER 9/18-10/15	229.54	598.00	Water & Sewer	229.54
912063302OCT13	10/21/2013	WATER 9/18-10/15	644.85	598.00	Water & Sewer	644.85
912070001OCT13	10/21/2013	WATER 9/18-10/15	840.51	598.00	Water & Sewer	840.51
912062605OCT13	10/21/2013	WATER 9/18-10/15	151.40	598.00	Water & Sewer	151.40
912066906OCT13	10/21/2013	WATER 9/18-10/15	886.09	598.00	Water & Sewer	886.09
912062908OCT13	10/21/2013	WATER 9/18-10/15	637.73	598.00	Water & Sewer	637.73
912062700OCT13	10/21/2013	WATER 9/18-10/15	861.85	598.00	Water & Sewer	861.85
912058815OCT13	10/21/2013	WATER 9/18-10/15	32.57	598.00	Water & Sewer	32.57

CHECK NO: 1554 AMOUNT: 25,078.53 CHECK DATE: 11/12/2013 VENDOR: BLUE SKIES LANDSCAPE MAINTENA

INVOICE ID	DATE	DESCRIPTION	NET AMOUNT	G/L ACCT	DESCRIPTION	AMOUNT V
36273X	10/25/2013	IRRIGATION PARTS REPLACED/REPAIRED	2,128.53	568.00	Sprinkler Repair	2,128.53
36273	10/25/2013	LANDSCAPE SERVICE OCT13	22,950.00	560.00	Landscape Maintenance	22,950.00

CHECK NO: 1555 AMOUNT: 426.14 CHECK DATE: 11/12/2013 VENDOR: ENVIRONS LANDSCAPE ARCHITECT

INVOICE ID	DATE	DESCRIPTION	NET AMOUNT	G/L ACCT	DESCRIPTION	AMOUNT V
3407	10/31/2013	LANDSCAPE IMPROVEMENTS	426.14	565.00	Landscape Architect	426.14

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CHECK NO: 1556 AMOUNT: 560.38 CHECK DATE: 11/12/2013 VENDOR: COMMUNITY PRESS

INVOICE ID	DATE	DESCRIPTION	NET AMOUNT	G/L ACCT	DESCRIPTION	AMOUNT V
23587	9/30/2013	GEYSERVILLE STREET PARKING	428.22	530.00	Printing & Copies	428.22
23579	9/30/2013	BOARD PACKETS (7)	103.87	530.00	Printing & Copies	103.87
23600	9/30/2013	VARIOUS VIOLATION LETTERS (18)	28.29	530.00	Printing & Copies	28.29

CHECK NO: 1557 AMOUNT: 516.57 CHECK DATE: 11/12/2013 VENDOR: GUARD MANAGEMENT, INC.

INVOICE ID	DATE	DESCRIPTION	NET AMOUNT	G/L ACCT	DESCRIPTION	AMOUNT V
753.69	10/24/2013	TEMP SECURITY SERVICE 10/13-10/19	17.69	552.00	Patrol, Attendant Service	17.69
75370	10/24/2013	TEMP SECURITY SERVICE 10/13-10/19	498.88	552.00	Patrol, Attendant Service	498.88

CHECK NO: 1558 AMOUNT: 2,569.79 CHECK DATE: 11/12/2013 VENDOR: PUBLIC IMAGE MAINTENANCE AND

INVOICE ID	DATE	DESCRIPTION	NET AMOUNT	G/L ACCT	DESCRIPTION	AMOUNT V
13118	11/12/2013	PATIO FURNITURE REPAIRS/ ENTRY SIGNS 9/24-10/3	1,084.85	540.00	Handyman Expense	1,084.85
13119	11/12/2013	PICNIC TABLES/SIGNS/DOORS SAND & GLOSS 9/30-10/15	988.00	540.00	Handyman Expense	988.00
13120	11/12/2013	SIGNS/GENERAL REPAIRS 10/18-10/31	496.94	540.00	Handyman Expense	496.94

CHECK NO: 1559 AMOUNT: 300.00 CHECK DATE: 11/15/2013 VENDOR: JOHN & MARYANN RAQUEL

INVOICE ID	DATE	DESCRIPTION	NET AMOUNT	G/L ACCT	DESCRIPTION	AMOUNT V
	11/15/2013	Resident Refund: JOHN & MARYANN RAQUEL	300.00	120.00	Accounts Receivable	300.00

CHECK NO: 1560 AMOUNT: 2,000.00 CHECK DATE: 11/15/2013 VENDOR: SCT RESERVE CONSULTANTS, INC.

INVOICE ID	DATE	DESCRIPTION	NET AMOUNT	G/L ACCT	DESCRIPTION	AMOUNT V
6885	11/13/2013	RESERVE STUDY	2,000.00	522.00	Reserve Study	2,000.00

CHECK NO: 1561 AMOUNT: 4,370.00 CHECK DATE: 11/15/2013 VENDOR: PRECISION ELECTRIC CO

INVOICE ID	DATE	DESCRIPTION	NET AMOUNT	G/L ACCT	DESCRIPTION	AMOUNT V
10-3406	11/13/2013	CONCRETE REMOVAL/ REPOUR	4,370.00	548.00	Lighting Repairs	4,370.00

CHECK NO: 1562 AMOUNT: 1,685.50 CHECK DATE: 11/15/2013 VENDOR: COMMUNITY PRESS

INVOICE ID	DATE	DESCRIPTION	NET AMOUNT	G/L ACCT	DESCRIPTION	AMOUNT V
23654	10/31/2013	VARIOUS VIOLATION LETTERS (50)	78.59	530.00	Printing & Copies	78.59
23653	10/31/2013	VARIOUS VIOLATION LETTERS (38)	59.73	530.00	Printing & Copies	59.73
23647	10/31/2013	MOVIE ANNOUNCEMENTS (1326)	1,062.36	530.00	Printing & Copies	1,062.36
23705	10/31/2013	VARIOUS VIOLATION LETTERS (60)	92.93	530.00	Printing & Copies	92.93
23706	10/31/2013	VIOLATION LETTERS (17)	22.34	530.00	Printing & Copies	22.34
23707	10/31/2013	VARIOUS VIOLATION LETTERS (62)	96.02	530.00	Printing & Copies	96.02
23708	10/31/2013	BOARD PACKETS (8)	139.39	530.00	Printing & Copies	139.39
23709	10/31/2013	VIOLATION LETTERS (98)	134.14	530.00	Printing & Copies	134.14

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INVOICE ID	DATE	DESCRIPTION	NET AMOUNT	G/L ACCT	DESCRIPTION	AMOUNT V
CHECK NO: 1563 AMOUNT: 1,247.20 CHECK DATE: 11/15/2013 VENDOR: GUARD MANAGEMENT, INC.						
75627	10/31/2013	TEMP SECURITY SERVICE 10/20-10/26	623.60	552.00	Patrol, Attendant Service	623.60
75730	11/7/2013	TEMP SECURITY SERVICE 10/27-11/2	623.60	552.00	Patrol, Attendant Service	623.60
CHECK NO: 1564 AMOUNT: 3,835.94 CHECK DATE: 11/15/2013 VENDOR: SAN DIEGO GAS & ELECTRIC/LONG						
8400010306NOV1 3	11/6/2013	ELECTRIC 10/3-11/1	2,727.06	590.00	Electric	2,727.06
8400010306NOV1 3	11/6/2013	GAS 10/3-11/1	1,108.88	592.00	Gas	1,108.88
CHECK NO: 1565 AMOUNT: 47,803.15 CHECK DATE: 11/15/2013 VENDOR: EPSTEN, GRINNELL & HOWELL						
5791NOV13	11/15/2013	LEGAL SERVICE	47,803.15	512.00	Legal Fees	47,803.15
CHECK NO: 1566 AMOUNT: 200.00 CHECK DATE: 11/15/2013 VENDOR: MORRIS ENGINEERING						
2743	11/7/2013	ENGINEERING SERVICE	200.00	524.00	Architectural Staff	200.00
CHECK NO: 1567 AMOUNT: 350.00 CHECK DATE: 11/21/2013 VENDOR: PROTEC BUILDING SERVICES INC						
107471	11/18/2013	TOT LOT INSPECTION -OCT13	350.00	536.00	Contingency	350.00
CHECK NO: 1568 AMOUNT: 623.60 CHECK DATE: 11/21/2013 VENDOR: GUARD MANAGEMENT, INC.						
75822	11/14/2013	TEMP SECURITY SERVICE 11/3-11/9	623.60	552.00	Patrol, Attendant Service	623.60
CHECK NO: 1569 AMOUNT: 780.00 CHECK DATE: 11/21/2013 VENDOR: DOWN STREAM SERVICE, INC.						
72180	11/15/2013	STORM DRAIN MAINTENANCE	780.00	550.00	Storm Drain Maintenance	780.00
CHECK NO: 1570 AMOUNT: 2,300.00 CHECK DATE: 11/21/2013 VENDOR: WINS POOL SERVICE II						
9665-1013-1	10/1/2013	POOL SERVICE OCT13	2,300.00	580.00	Pool, Spa Contract	2,300.00
CHECK NO: 1571 AMOUNT: 623.60 CHECK DATE: 11/27/2013 VENDOR: GUARD MANAGEMENT, INC.						
75913	11/21/2013	TEMP SECURITY SERVICE 11/10-11/16	623.60	552.00	Patrol, Attendant Service	623.60
CHECK NO: 1572 AMOUNT: 10,385.95 CHECK DATE: 11/27/2013 VENDOR: ASSOCIATED PROFESSIONAL SERV						
11/30/2013	11/30/2013	BOOKKEEPING	2,678.00	502.00	Accounting Services	2,678.00
11/30/2013-MGMT	11/30/2013	MANAGEMENT	5,435.00	514.00	Management Fees	5,435.00
11/30/2013-COL	11/30/2013	APS COLLECTIONS	1,590.00	430.00	Late Charge Processing	1,590.00
11/30/2013-OS	11/30/2013	OFFICE SUPPLIES	682.95	530.00	Printing & Copies	682.95

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CHECK NO: 1573 AMOUNT: 22,648.00 CHECK DATE: 11/27/2013 VENDOR: OTAY RANCH FIVE COMMUNITY AS:

INVOICE ID	DATE	DESCRIPTION	NET AMOUNT	G/L ACCT	DESCRIPTION	AMOUNT V
11/30/2013-AUTO	11/30/2013	RESERVE TRANSFER-MS/SB RES 254054434454	22,648.00	104.00	Smith Barney Cash Account	22,648.00

TOTAL CHECKS: 32 TOTAL NET AMOUNT: 175,579.00 TOTAL DISTRIBUTIONS: 173,279.00
TOTAL INVOICES: 80

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Smith Barney Cash Account

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CHECK NO	VENDOR:	INVOICES	INVOICE AMOUNT	NET PAID	CHECK DATE	VOIDED
2102	SPRINT POSTAL PRODUCTS	1	326.64	326.64	11/12/2013	PAID
2103	BLUE SKIES LANDSCAPE MAINTENANCE	1	13,115.00	13,115.00	11/12/2013	PAID
2104	C.P. RICHARDS SIGNS, INC.	1	103.46	103.46	11/21/2013	PAID
2105	C.P. RICHARDS SIGNS, INC.	1	205.20	205.20	11/27/2013	PAID
2106	SIGN A RAMA	1	5,937.83	5,937.83	11/27/2013	PAID
2107	BLUE SKIES LANDSCAPE MAINTENANCE	1	3,650.00	3,650.00	11/27/2013	PAID
TOTALS FOR BANK ACCOUNT:			23,338.13	23,338.13		
TOTAL CHECKS:		6				
TOTAL INVOICES:		6				

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Check Distribution

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Smith Barney Cash Account

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CHECK NO:	AMOUNT:	CHECK DATE:	VENDOR:			
INVOICE ID	DATE	DESCRIPTION	NET AMOUNT	G/L ACCT	DESCRIPTION	AMOUNT V
2102	326.64	11/12/2013	SPRINT POSTAL PRODUCTS			
1711	10/25/2013	PARCEL LOCKER REPLACEMENT/KEY TAGS	326.64	336.00	Mailboxes Reserve	326.64
2103	13,115.00	11/12/2013	BLUE SKIES LANDSCAPE MAINTENANCE			
36302	10/25/2013	EXTRA PLANTING	13,115.00	316.00	Landscape Reserve	13,115.00
2104	103.46	11/21/2013	C.P. RICHARDS SIGNS, INC.			
41355	11/18/2013	NO PARKING SIGNS	103.46	334.00	Signs Reserve	103.46
2105	205.20	11/27/2013	C.P. RICHARDS SIGNS, INC.			
41354	11/18/2013	STREET SIGN BLADES	205.20	334.00	Signs Reserve	205.20
2106	5,937.83	11/27/2013	SIGN A RAMA			
25784	10/21/2013	MONUMENT PANEL	5,937.83	334.00	Signs Reserve	5,937.83
2107	3,650.00	11/27/2013	BLUE SKIES LANDSCAPE MAINTENANCE			
237774	11/25/2013	EXTRA PLANTING	3,650.00	316.00	Landscape Reserve	3,650.00
TOTAL CHECKS:	6	TOTAL NET AMOUNT:	23,338.13		TOTAL DISTRIBUTIONS:	23,338.13
TOTAL INVOICES:	6					

New Unit List by Address

Escrow Date 11/1/2013 12:55:19 PM to 11/30/2013 12:55:19 PM

Otay Ranch Five Community Association

Address	City	State	Zip Code	Name	Account #	Escrow	Received
1046 FOREST HILL PLACE	Chula Vista	CA	91913	Kang , Jung Woo	20145	11/22/2013	11/27/2013
1052 GRASS VALLEY ROAD	Chula Vista	CA	91913	Vasquez, Frank	20083	11/7/2013	11/13/2013
1866 KNIGHTS FERRY DRIVE	Chula Vista	CA	91913	Jose, Rolando S.	20133	11/15/2013	11/22/2013
1967 PARKER MOUNTAIN ROAD	Chula Vista	CA	91913	Dunlop, James S.	20132	11/14/2013	11/22/2013

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General Journals

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Type G/L

TRX DATE	DESCRIPTION	ACCOUNT	CHART OF ACCTS DESCRIPTION	DEBITS	CREDITS
11/18/2013	Pool Rental - Davidson - SRB	100	Pool Rental - Davidson - SRB	50.00	
11/18/2013	Suspense Department Transfer	298	Suspense Department Transfer		50.00
11/18/2013	Suspense Department Transfer	298	Suspense Department Transfer	50.00	
11/18/2013	Pool Rental - Davidson - SRB	455	Pool Rental - Davidson - SRB		50.00
11/6/2013	Rec Credit Card Staples Direct	100	Rec Credit Card Staples Direct		100.03
11/6/2013	Suspense Department Transfer	298	Suspense Department Transfer	100.03	
11/6/2013	Suspense Department Transfer	298	Suspense Department Transfer		100.03
11/6/2013	Rec Credit Card Staples Direct	518	Rec Credit Card Staples Direct	100.03	
11/13/2013	Rec Credit Card Staples Direct	100	Rec Credit Card Staples Direct		34.52
11/13/2013	Suspense Department Transfer	298	Suspense Department Transfer	34.52	
11/13/2013	Suspense Department Transfer	298	Suspense Department Transfer		34.52
11/13/2013	Rec Credit Card Staples Direct	518	Rec Credit Card Staples Direct	34.52	
11/25/2013	Rec Credit Card Vons Chula Vista	100	Rec Credit Card Vons Chula Vista		417.88
11/25/2013	Suspense Department Transfer	298	Suspense Department Transfer	417.88	
11/25/2013	Suspense Department Transfer	298	Suspense Department Transfer		417.88
11/25/2013	Rec Credit Card Vons Chula Vista	534	Rec Credit Card Vons Chula Vista	417.88	
11/25/2013	Rec Credit Card USPS	100	Rec Credit Card USPS		2,811.12
11/25/2013	Suspense Department Transfer	298	Suspense Department Transfer	2,811.12	
11/25/2013	Suspense Department Transfer	298	Suspense Department Transfer		2,811.12
11/25/2013	Rec Credit Card USPS	530	Rec Credit Card USPS	2,811.12	
11/30/2013	Bank Reconcile: Interest Earned	104	Bank Reconcile: Interest Earned	696.32	
11/30/2013	Suspense Department Transfer	298	Suspense Department Transfer		696.32
11/30/2013	Suspense Department Transfer	298	Suspense Department Transfer	696.32	
11/30/2013	Bank Reconcile: Interest Earned	450	Bank Reconcile: Interest Earned		696.32
11/30/2013	Bank Reconcile: Service Fee Charge	104	Bank Reconcile: Service Fee Charge		25.00
11/30/2013	Suspense Department Transfer	298	Suspense Department Transfer	25.00	
11/30/2013	Suspense Department Transfer	298	Suspense Department Transfer		25.00
11/30/2013	Bank Reconcile: Service Fee Charge	520	Bank Reconcile: Service Fee Charge	25.00	
11/30/2013	Bank Reconcile: Interest Earned	100	Bank Reconcile: Interest Earned	17.73	
11/30/2013	Suspense Department Transfer	298	Suspense Department Transfer		17.73
11/30/2013	Suspense Department Transfer	298	Suspense Department Transfer	17.73	
11/30/2013	Bank Reconcile: Interest Earned	450	Bank Reconcile: Interest Earned		17.73
11/30/2013	To record reserve assessments	400	To record reserve assessments	24,008.00	
11/30/2013	To record reserve assessments	405	To record reserve assessments		24,008.00
11/30/2013	To record reserve allocation	302	To record reserve allocation		894.68
11/30/2013	To record reserve allocation	310	To record reserve allocation		81.62
11/30/2013	To record reserve allocation	312	To record reserve allocation		914.82
11/30/2013	To record reserve allocation	316	To record reserve allocation		220.49
11/30/2013	To record reserve allocation	318	To record reserve allocation		117.67
11/30/2013	To record reserve allocation	322	To record reserve allocation		16,723.34
11/30/2013	To record reserve allocation	324	To record reserve allocation		884.08
11/30/2013	To record reserve allocation	328	To record reserve allocation		1,046.27

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General Journals

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Type G/L

TRX DATE	DESCRIPTION	ACCOUNT	CHART OF ACCTS DESCRIPTION	DEBITS	CREDITS
11/30/2013	To record reserve allocation	334	To record reserve allocation		10.61
11/30/2013	To record reserve allocation	338	To record reserve allocation		1,322.94
11/30/2013	To record reserve allocation	342	To record reserve allocation		932.84
11/30/2013	To record reserve allocation	344	To record reserve allocation		181.27
11/30/2013	To record reserve allocation	350	To record reserve allocation		280.91
11/30/2013	To record reserve allocation	352	To record reserve allocation		396.46
11/30/2013	To record reserve allocation	600	To record reserve allocation	24,008.00	
11/30/2013	To record res interest allocation	360	To record res interest allocation		714.05
11/30/2013	To record res interest allocation	605	To record res interest allocation	714.05	
11/30/2013	Adjust AR/PPA	120	Adjust AR/PPA		5,124.72
11/30/2013	Adjust AR/PPA	250	Adjust AR/PPA	5,122.72	
11/30/2013	Adjust AR/PPA	300	Adjust AR/PPA	2.00	
11/30/2013	Adjust Interfund	102	Adjust Interfund		1,402.73
11/30/2013	Suspense Department Transfer	298	Suspense Department Transfer	1,402.73	
11/30/2013	Adjust Interfund	106	Adjust Interfund	1,402.73	
11/30/2013	Suspense Department Transfer	298	Suspense Department Transfer		1,402.73
11/15/2013	UR Chargeback	100	UR Chargeback		10.00
11/15/2013	Suspense Department Transfer	298	Suspense Department Transfer	10.00	
11/15/2013	Suspense Department Transfer	298	Suspense Department Transfer		10.00
11/15/2013	UR Chargeback	299	UR Chargeback	10.00	
11/15/2013	UR R03No Account Unable to Locate	100	UR R03No Account Unable to Locate		320.00
11/15/2013	Suspense Department Transfer	298	Suspense Department Transfer	320.00	
11/15/2013	Suspense Department Transfer	298	Suspense Department Transfer		320.00
11/15/2013	UR R03No Account Unable to Locate	299	UR R03No Account Unable to Locate	320.00	
11/22/2013	UR Return Deposit Item	100	UR Return Deposit Item		120.00
11/22/2013	Suspense Department Transfer	298	Suspense Department Transfer	120.00	
11/22/2013	Suspense Department Transfer	298	Suspense Department Transfer		120.00
11/22/2013	UR Return Deposit Item	299	UR Return Deposit Item	120.00	
11/22/2013	UR Return Deposit Item	100	UR Return Deposit Item		780.00
11/22/2013	Suspense Department Transfer	298	Suspense Department Transfer	780.00	
11/22/2013	Suspense Department Transfer	298	Suspense Department Transfer		780.00
11/22/2013	UR Return Deposit Item	299	UR Return Deposit Item	780.00	
11/7/2013	UR Deposit Discrep	100	UR Deposit Discrep	50.00	
11/7/2013	Suspense Department Transfer	298	Suspense Department Transfer		50.00
11/7/2013	Suspense Department Transfer	298	Suspense Department Transfer	50.00	
11/7/2013	UR Deposit Discrep	299	UR Deposit Discrep		50.00